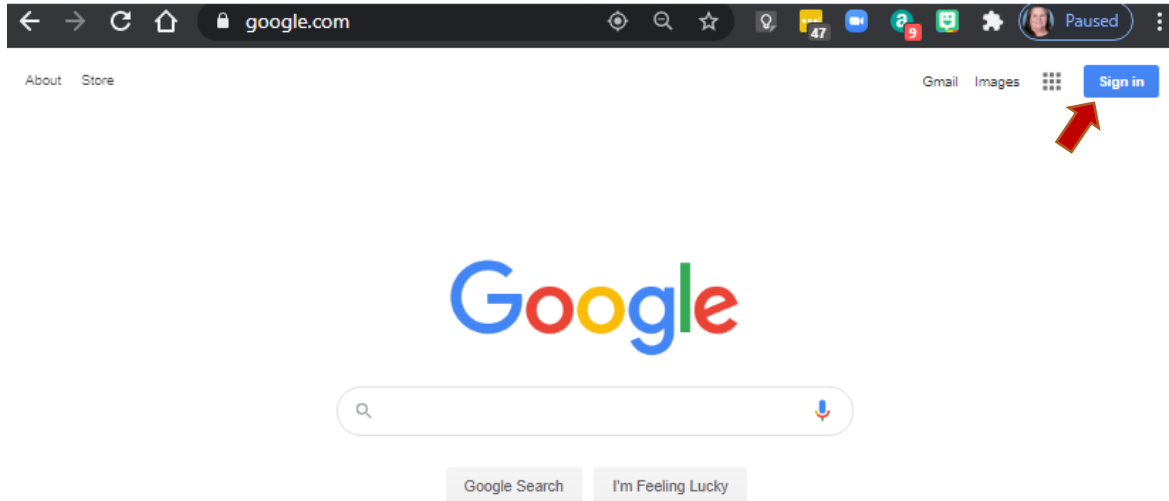
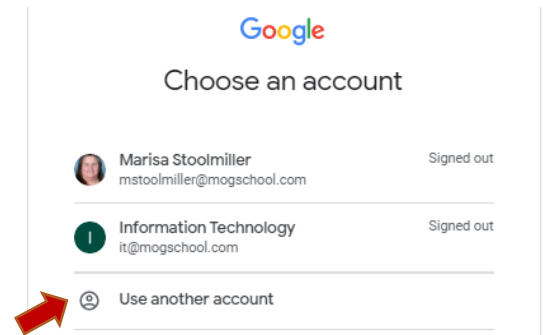


HOW TO ACCESS GOOGLE CLASSROOM

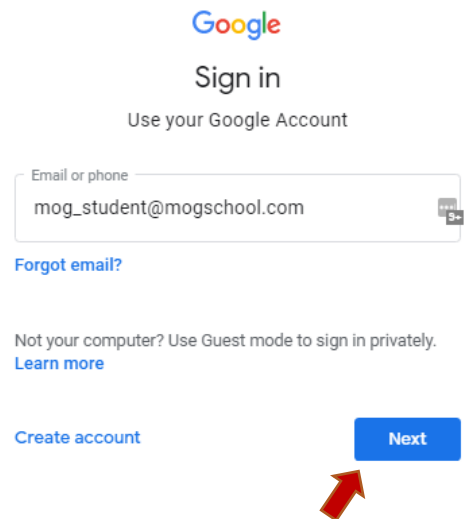
1. Use your browser and go to www.google.com. In the upper right hand corner, click on the Sign In button.
Note: If you don't see the sign in button, log out of all other Google Accounts first.



2. If you see a list of accounts, and the student's account is not in the list, click on **Use Another Account**. If you have never used a Google account before, continue to step three.



3. Type in the student's user name – usually their first name, followed by an underscore, their last name, followed by "@mogschool.com"
4. Click the **Next** button.
5. Type in the student's password. If you do not know your child's password, contact the student's teacher.



How to Access Google Classroom (continued)

6. Click on the waffle – the gray grid in the upper right hand corner. A list of the student’s Google tools will appear.
7. Click on **Classroom**.
8. Click on the **Join** button on the tile for the student’s class. Lower grades will probably only have one class, while middle school students have a classroom for each course they are taking.
9. Click on the Class Tile to join the online classroom.
10. The Stream tab contains notes and updates from the teacher.
11. The Classwork tab contains assignments and materials.

