

## Dismissal Procedures for Parents -- 2020-2021

**Extended Care**- All students must be enrolled in Extended Care ahead of time. Enrollment forms can be found on the school website.

**In an emergency** -- Please contact the school if you won't be able to arrive for 1st or 2nd carpool. Your child will be supervised outside until you arrive. They will not be brought to Extended Care.

- Before 2:45
  - Call 301-990-2088 x10
  - Email [receptionist@mogschool.com](mailto:receptionist@mogschool.com)
- After 2:45
  - Text 202-430-0360

### **PreK designated dismissal areas**

- **Guadalupe** -- Side door to the RIGHT of the building. Line up on the new sidewalk.
- **Fatima** -- Side door to the LEFT of the building. Line up on the mulch path and sidewalk.
- **Kibeho/ Lourde** -- Line up on sidewalk from front door to flagpole.

**Pickup vehicles** -- Parents will be given a sign (family name) to be placed in the front windshield.

- K-8 Parents stay in their cars and wait until students come to them.
- Pre-K parents will line-up outside the PreK classroom to sign out their student, then walk them back to the car.

### **1st Carpool Process (lot to right of driveway)**

- Prior to 3:15 -- Parents back into parking spots as usual
- PreK parents can begin lining up outside classrooms maintaining social distance
- 3:15 -- Lot is closed off
  - PreK will begin signing out students
  - K-8 students will be called down sequentially and walk to their car
- Approximately 3:30 -- 1st carpool is released from the lot

### **2nd Carpool process (lot to left of driveway)**

- 3:15 to ~3:40 -- Cars arrive and back into parking spots as usual.
- Approximately 3:30 -- Carpool students not picked up in the 1st carpool will be released to the back of the building and wait for the 2nd carpool.

***Students not picked up in the carpool will be supervised outside until parents arrive.***

### **Extended Care students**

A designated teacher for each floor will walk Extended Care students to their assigned location